

# Workshop on **LEADERSHIP & EFFECTIVE PEOPLE MANAGEMENT**

To create effective managers and leaders  
to lead team members

**7th & 8th  
MAY - 2020**  
In Duke's Retreat  
Khandala, near Mumbai.



# 1st DAY

## MODULE 1 AGILE SELF MANAGEMENT

**9:30am to 10am**

### Ice Breaking

Fun Exercise in understanding how we feel, based on how others behave with us.

**10am to 11:30am**

### Management of Change

Global Research Findings by Rossabeth Moss Kanter, Charles Handy, C.K. Prahalad etc.

Agile Transformation.

Design Thinking.

Film of a Harvard Professor on Agility. Benefits of Agility.

Components of Agility : Ownership, Innovation, Customer –centricity.

3 C's of Agility.

### Self Management

The objective is to help the participants to take responsibility of their own life and be centered.




**11:30am to 1:30 pm**

- ◆ Power of Vision - Film.
- ◆ Learning to Create one's own Vision.
- ◆ Need Analysis.
- ◆ Goal Setting.
- ◆ Identifying the obstacles to reach Goals.
- ◆ SWOT analysis.
- ◆ Making a Career Plan with milestones.

**2:30pm to 5:30pm**

Effective Communication Skills with specific emphasis on Listening, non Verbal Communication.

Presentation Skills with extempore presentations, group presentations assignments.



# **2nd DAY**

## **MODULE 2**

### **PEOPLE MANAGEMENT**

#### **9:30am to 10am**

##### **Transformational Leadership**

- ◆ James McGregor Burns.
- ◆ Film & Theory of Servant Leadership by Robert Greenleaf.
- ◆ 360 Degree Leadership by John Maxwell.
- ◆ One Minute Manager by Blanchard.

##### **Learning Global Best Practices in Motivation**

We share case studies of South West Airline, Taj Hotels, JSW Steel Ltd, Apple etc. to give examples how people can be motivated.

#### **12pm to 1:30 pm**

##### **Team Building**

We use a method used by Starbucks called Conversation Method.

#### **1:30pm to 2:30pm**

##### **Lunch**

#### **2:30pm to 3:30pm**

##### **Problem Solving & Decision Making**

We teach methods such as , OICA, Cause & Effect Diagram etc.

#### **3:30pm to 4pm**

##### **Creativity & Lateral Thinking**

We cover works of Edward De Bono. Film by Dewitt Jones on Creativity.

#### **4pm to 5:30pm**

##### **Conflict Management**

Learning the Habit of Pro-Activity and other techniques to amicably resolve conflicts.

# Faculty



## **Ashoke K Maitra**

M.A. ( HR & LR ) TISS, Ph.D Stanford University, USA

Visiting Professor to Stanford University, Copenhagen Business School, Denmark, IIM ( Ahmedabad ).

He has got Education and Training Award from Oxford University, U.K. and European Business Assembly, Willis Harman Award for Change Management from Stanford University, USA and World Business Academy and Lifetime Achievement Award from World HRD Congress.

**Faculty Fee:**

# 14,000/-

**For Two Days Training Workshop**

**Hotel Expenses for Boarding & Lodging  
has to be paid directly by the participant.**

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